

## **Inter Faith Week Microgrant Scheme Terms, Conditions and Rules**

The Inter Faith Week Microgrant Scheme seeks to support local interfaith groups, community organisations, youth groups, schools and workplaces to run projects that create connection and understanding.

The Microgrant Scheme will be overseen by the National Steering Group and managed by the Project Manager. The Microgrant Scheme seeks to be open, competitive, safe and inclusive. The Terms, Conditions and Rules below have been laid out to ensure this.

If you have any questions about the Inter Faith Week Microgrant Scheme, please contact the IFW Team by emailing [contact@interfaithweek.org](mailto:contact@interfaithweek.org)

### **1. Organisations/Groups applying:**

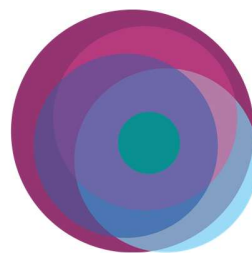
- 1.1. The primary organisation/group applying must have been running for at least one year.
- 1.2. The primary organisation/group applying can be a registered charity, registered company or community group.
- 1.3. The primary organisation/group applying must have a registered bank account that you can receive the funds to.

### **2. Applications:**

- 2.1. Projects must have a clear interfaith focus.
- 2.2. Projects can be run entirely by volunteers or have paid staff.
- 2.3. Applications must demonstrate that funding is needed to make the project happen or to increase the inclusivity, accessibility, or reach of an existing initiative.

### **3. Judging:**

- 3.1. Applications will be shortlisted and presented to the National Steering Group for a final vote, with clear conflict-of-interest procedures in place.
- 3.2. Applications will be judged based on their quality, need and impact.

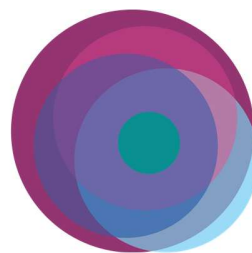


#### 4. Due Diligence:

- 4.1. The National Steering Group reserve the right to withhold an award if the project does not align with F&BF's [Equal Opportunities Policy](#) and [Safeguarding Policy](#).
- 4.2. All applications will be subject to a due diligence process, to ensure that the projects align with Inter Faith Week's values. This will involve:
  - i. Reviewing the application form.
  - ii. Reviewing the charity's profile on the Charity Commission if applicable.
  - iii. Reviewing news outlets and social media to ensure there is no alarming content, allegations or investigations relating to the project and/or its members on incidents of safeguarding, accusations of malpractice, extremism\*, promoting hate or financial misconduct.
  - iv. Contacting the referees provided on the application form to verify the work of the main organisation/group applying. Referees must not be someone who is paid by or volunteer with the organisation/group, or involved in the delivery of proposed work, but must be familiar with the work of the organisation/group and a different person to whomever is making the application.
- 4.3. Any arising issues will be dealt with on a case-by-case basis.

#### 5. Artificial Intelligence (AI) and Language Learning Models (LLMs):

- 5.1. We understand that Artificial Intelligence (AI) and Language Learning Models (LLMs) may be used for submitting applications.
- 5.2. Organisations/groups can use AI in making their applications and won't be disqualified on the basis of using online tools to help.
- 5.3. The National Steering Group reserves the right to withhold an award if the application contains false information generated by AI.
- 5.4. Applications may be marked down in the shortlisting process if the language used is only that of AI and not in the words of the projects themselves. This is characterised by generic language which doesn't provide any detail of the project itself or authentically represents the impact of the project.



## 6. The Grant recipient must:

- 6.1. Sign and abide by a Code of Conduct, which sets out the standards of behaviour and conduct expected throughout the duration of the grant. We reserve the right to withdraw funding where a recipient's conduct is inconsistent with the standards set out in the Code of Conduct.
- 6.2. Take reasonable steps, in delivering the funded activities, to ensure its representatives and third parties do not take any actions which unfairly bring or are likely to unfairly bring the National Steering Group's name or reputation into disrepute.
- 6.3. Uphold the fundamental rights and freedoms of others, the UK's liberal parliamentary democracy and democratic rights.
- 6.4. Not promote or support, whether directly or otherwise, any activity related to Extremism\*.
- 6.5. Comply with the Charity Commission's guidance on protection from Extremism (Compliance Toolkit, protecting Charities From Harm, Chapter 5. Included in Annex 13).

\* For the purposes of this project, extremism is the promotion or advancement of an ideology based on violence, hatred or intolerance, that aims to:

- Negate or destroy the fundamental rights and freedoms of others; or
- Undermine, overturn or replace the UK's system of liberal parliamentary democracy and democratic rights; or
- Intentionally create a permissive environment for others to achieve that results in the above.